

Jefferson County CJCC Policy Recommendation Subcommittee

The Policy Recommendation Subcommittee will work collaboratively to support the Jefferson County CJCC by working on goals or topics identified by the CJCC. The committee will also analyze the Jefferson County justice system processes and performances, as needed.

Subcommittee Members

- Bennett J. Brantmeier Ben.Brantmeier@wicourts.gov
- Michael Luckey MLuckey@jeffersoncountywi.gov
- RaDonna Clark rclark@jeffersoncountywi.gov
- Monica Hall Monica.Hall@da.wi.gov
- Jordan Lippert jlippert@jeffersoncountywi.gov
- Elizabeth McGeary EMcGeary@jeffersoncountywi.gov
- Alan Richter arichter@jeffersonpd.com
- Brent Ruehlow BrentR@jeffersoncountywi.gov
- Cassi Nelson Nelsonc@opd.wi.gov
- Sarah Rogge Sarah.Rogge@wisconsin.gov

TUESDAY, April 14th, 2026, 12:00PM
MEETING HELD VIRTUALLY and In-Person

***Please note:** *This committee has 10 members designated which places quorum at 6. If we do not have 6 members present, we will not be able to conduct business and will need to recess & reschedule.*

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Meeting ID: 244 774 005 842

Passcode: 9cy3ci3H

AGENDA *Note that agenda items may be discussed out of order listed below.

1. **Call to Order**
2. **Roll Call**
3. **Certification of Compliance with Open Meetings Law**
4. **Review and Approval of Minutes- February 10th, 2026/ No meeting held on March 10th, 2026**
5. **Public Comment**
6. **Discussion and possible action regarding Treatment Court Operations.**
 - a. **Residency for Participation-** attached acknowledgement- Request for approval
 - b. **Strategies to increase referrals- OWI 2nd**
 - c. **EM MOU-** JESO adopted ATC Huber/EM criteria- to be included in P&P. Establish MOU if appropriate.
 - d. **Treatment Court Policy and Procedural Workgroup-** Efforts to Finalize P&P
7. **Next Scheduled meeting:**

Proposed: March 19th, 2026 (March 12th, ISSA Training for Treatment Court)
8. **Adjournment**

PRS Minutes for 02/10/2026

1. Call to Order @ 12:04PM

2. Roll Call

Present: R. Clark, M. Hall, E. McGeary, B. Ruehlow, M. Luckey, S. Rogge

Absent: B. Brantmeier; J. Lippert, A. Richter, C. Nelson,

3. Certification of Compliance with Open Meetings Law

Atty Lippert certified compliance prior to meeting via email, pending quorum is met.

M. Luckey noted meeting quorum was met and complied with open meeting laws.

4. Review and Approval of Minutes- January 11th, 2026

Motion to approve minutes S. Rogge, 2nd Brent Ruehlow- All in favor

5. Public Comment

No public comment

6. Discussion and possible action regarding Treatment Court Operations.

- a. **Residency for participation:** Members reviewed current practices for accepting out-of-county residents with Jefferson County Criminal cases for ATC/DTC programing. Clark identified barriers in doing so and presented barriers to resource connection. Members suggested a document be presented to applicants at the time of screening and offer acknowledging that the barriers were discussed and reviewed.

No action taken to change existing processes. Clark will draft an acknowledgement form.

- b. **Strategies to increase referrals:** Members reviewed the acceptance of ATRs for cases resolved out of county, on active DOC supervision and acceptance of eligible out of county cases for Jefferson County residents. M. Hall presented barriers to this within the DAs office, and the inability to do so without an existing MOU between the District Attorney transferring office and District Attorney Acceptance Office. R. Clark presented current collaborations with adjacent counties: Dane, Dodge, Walworth and Waukesha, and suggested revisiting possible solutions. S. Rogge committed to consulting other DOC CFS.

No action taken: this item should be revisited.

- c. **EM MOU-** Clark was unable to provide updates regarding the progress of the MOU. T

No action taken: his item should be place on the next meeting agenda.

- d. **Treatment Court MOU:**

This item was not discussed/No action taken

7. Next Scheduled meeting:

Proposed: March 10th, 2026 (Approved)

8. Adjournment

Motion to adjourn made by Brent Ruelow, 2nd S. Rogge; All in favor Meeting adjourned at 12:53PM.



Jefferson County Treatment Court Programs

311 S. Center Ave.
Jefferson, WI 53549

Notice Prior to Admission – Out-of-County Residence

Participant Name: _____

Case Number: _____

As part of the screening and consideration process for admission into the Jefferson County Treatment Court Program, the participant's current residence has been reviewed. The participant presently resides in _____ County, outside of Jefferson County.

Prior to admission, the participant is hereby advised of the following:

Participation in the Jefferson County Treatment Court Program requires frequent in-person appearances and engagement, including but not limited to:

- Court hearings
- Treatment appointments
- Supervision meetings
- Substance use testing
- Case management appointments
- Other program-related services and activities

Residing outside of Jefferson County may create barriers to successful participation, including:

- Increased travel time to and from Jefferson County
- The need for dependable and consistent transportation
- Potential challenges coordinating services and resource connections across county lines
- Additional time commitments related to commuting

The participant is advised that these logistical considerations must be managed in order to meet program expectations. Admission into the Treatment Court Program does not modify attendance requirements or program standards based on residence location.

By signing below, the participant acknowledges receipt of this notice prior to admission and confirms that the potential challenges associated with residing outside of Jefferson County have been reviewed.

Participant Signature: _____

Printed Name: _____

Date: _____